

DIRECTORATE OF FILM FESTIVALS

Subject : Call of quotation for Printing work for National Film Awards,
3rd May 2014

This Directorate is required to print various items for the 61st National Film Award to be held on 3rd May, 2014. The list of items to be printed is enclosed as Annexure-I. You are requested to send your quotations for the job as mentioned in the Annexure-I by 26th February 2014 till 03.30 P.M. The bids shall be opened on 27th Feb.,2014 at 03.30 P.M.

Samples of various job items can be seen in this Directorate office from 5th February 2014 to 25th February 2014 on working days from 09.30 A.M. to 05.30 P.M.

DY.Director (Admn)

DIRECTORATE OF FILM FESTIVALS

(Ministry of Information & Broadcasting)

Annexure – I

Financial Bid

Subject : Printing of various items for 61st National Film Award for 2013

<u>S.No.</u>	<u>Items</u>	<u>Quantity</u>	<u>Rate/ item</u>	<u>Total</u>
1.	Invitation Card (Printing Front & Back with envelope)	2500 no.		
2.	Awardees Rosette (designing & printing) Golden-60 Silver -150 & two color official-150	360 no.		
3.	Official Sticker (Car Parking Sticker) (including designing) VIP's 200, General 1500 & Official 1000 (minimum quantity)	2700 no.		
4.	Awards Certificate- Jury, Swarna Kamal & Rajat Kamal & Printing)+Citation (with two golden embossed logo)	250+42 no.		
5.	Dada Saheb Phalke Award (Scroll)	01 no.		
6.	H.MIB Dinner Invitation card with envelope (Printing)	800 no.		
7.	File Folders (cloth) (for certificate & citation with front & back printing)	130 no.		
8.	NFA Public Screening Schedule Flyers Program Pamphlet. (Printing & designing) A4/b/w	2000 no.		
9.	NFA Public Screening Cards	2000 no.		
10.	Handmade paper Bag printing of 60 th NFA (for kit)	150 no.		
11.	A-3 Size Dada Saheb Phalke Award Certificate with folder	01 no.		
12.	Demand Draft Envelope Printing & Designing	200 no.		
13.	Round Sticker of NFA for Guest of Award winners	750 no.		
	GRAND TOTAL			

Note:

1. The rate quoted should be inclusive of cost of design also.
2. In case of Award Certificates, the cost should include composing matter as per requirement in Hindi and English.
3. Paper quality for each item should be exactly same or superior to the sample of the item available.
4. Rate of items should be quoted exclusive of tax. Tax should be shown on Grand Total only.
5. The firm quoting rates should enclose a brief write up about the capabilities/facilities available and previous jobs undertaken along with samples in past 3 years. The financial bids of only those firms who have experience of doing similar works shall be opened.
6. The firms should also supply sample papers on which printing will be done on all the 13 items. In case, the sample is inferior to the desired quality, financial bid of the firm will not be opened.

