

**Directorate of Film Festivals**  
**(Ministry of I&B)**

**CORRIGENDUM TO EVENT MANAGEMENT FOR 1ST BRICS FILM FESTIVAL, NEW DELHI, 2016 TO BE HELD FROM 2<sup>ND</sup> to 6<sup>TH</sup> SEPTEMBER 2016 IN SIRIFORT AUDITORIUM, NEW DELHI**

Following the discussions held in the pre bid meeting on 20.07.2016 with interested bidders and tender committee members the following addition/changes in the tender document:-

**Media Lounge and Work Station: 40 X 50 feet (AC German Hanger)**

Media Work Station – 15 Nos. with table and chair with Wifi enabled

Carpet Flooring – 40 X 50

8-10 Electricity points (mobile and laptop charging)

PVC Partition b/w lounge and work station

Sofa and center table

LCD with DTH Connection

Tables for drinking water, tea and snacks

**Kitchen: 60 X 15 feet**

10 kitchen tables with 20 chairs

5 standing fans

4 exhaust fans (18 inch each)

2 Electricity outputs in each stall

**Seating Area: 71 X 38 feet (AC German Hanger)**

50 nos. of chairs with 10 dining tables

2 tables for drinking water

Carpet Flooring – 71 X 38

6 Electricity outputs in each stall

**Food Stall: 6 Nos.**

12 X 6 serving tables with 20 chairs

Standing fans 4 nos.

2 Electricity outputs in each stall

**Craft Stall: 100 X 29 feet (AC German Hanger)**

10 X 6 serving tables with 20 chairs

7 canopies 12 X 12

2 Electricity outputs in each stall

- **Mementos - 60 nos.**
- **Tote bags with BRICS logo 1000 nos. (Cotton Canvas Messenger Bag)**
- **Interpreters - 3 Nos.**
  1. Chinese- for 6 days
  2. Russian- for 6 days
  3. Portuguese- for 6 days
- **EMD amount shall be Rs. 5 Lakhs against 3.75 Lakhs as mentioned in RFP.**
- **Décor Dinner shall be arranged by the Hotel and EMA doesn't have role in the same.**
- **Four Entrance Arch at Sirifort Auditorium Gate: 1,2,3 and 4 to be execute by EMA**
- **Firms need to have a turnover of Rs. 5 Crs. on an average of last three years.**

**ANNEXURE -III**

Revised Consolidated summary of costing of various events to be managed and executed by the event management agency.

<b>S. No</b>	<b>Item</b>	<b>PRICE QUOTED</b>
1.	Opening and Closing Ceremony and comperes	
2.	Crowd Management and seating arrangements	
3.	Comperes Manpower	
4.	Equipments - Technical requirements , stage and venue décor	
5.	Merchandising	
6.	Red carpet events	
7.	AVs	
8.	Media Lounge and Work Station	
9.	Seating	
10.	Kitchen	
11.	Food Stall Area and Craft Stall	
12.	Mementos	
13.	Tote bags with BRICS logo	
14.	Interpreters	
15.	Total cost	
16.	Service tax	
17.	Grand total	

**Note: The above requirements are subject to change as per requirement. Payment shall be made on actual basis.**

A summary of the costing as indicated in row 17 (Grand total) will be taken into consideration for determining the lowest financial bid.

Name:

Designation:

Signature