

**No.24/18/2015-IFFI**

**Dated. 20/10/2015**

**Subject:-Hosting of dinners by Hon'ble Minister for Information & Broadcasting and Director, DFF in the honour of delegates during IFFI' 2015 at Goa.**

Dear Sirs,

The International Film Festival of India, Ministry of Information & Broadcasting organizes the International Film Festival at Goa from 20-11-2015 to 30-11-2015. The inauguration of the festival is schedule to be held at Goa on 20th November, 2015. During the organization of IFFI'2015, International Film Festival of India, M/o I & B proposes for hosting of two dinners in the honour of delegates during the festival. Details of the dinners to be hosted are as under:-

**Requirement of Dinners:**

S. No.	Hosted by	Total No. of guests	Category	*Rates/per head (inclusive of all taxes)
1.	Hon'ble MIB's dinner in the honour of Delegates during IFFI'2015 on 20-11-2015 (Tentative)	800	Veg. Non-Veg	Rs. Rs.
2.*	Hosting of dinner by Festival Director on 26-11-2015 (Tentative)	1000	Veg. Non-Veg	Rs. Rs.

**\*Festival Director's dinner will be organized subject to the approval of competent authority.**

**\*The rates shall include starters juices/soft drinks, soups and Snacks (Snacks: Two veg and two non-veg.) Soup: one veg and one non-veg.)**

2. The tentative dates for hosting of dinners are S.No.1, MIB on 20-11-2015  
(2) Festival Director, DFF on 26-11-2015.

3. The bidding process is divided into two parts i.e. Technical and Financial Bids. Those meeting the technical criteria would only be considered for Stage II i.e. financial bidding. Both the bids are to be responded together but should be kept in separate envelope. The period of contract will be from the date of award of work and will be up to 30-11-2015 (concluding day of event).

4. You are requested to send the quotation in **two sealed covers separately super- scribed "Quotation for Technical Bid" and "Quotation for Financial Bid"**. Both addressed to the Director, Directorate of Film Festival, Sirifort Auditorium Complex, August Kranti Marg, New Delhi-110049 by **3.30 PM on 27-10-2015 positively**. The Technical bids will be opened in the premises of this Directorate at 4.00 P.M. on the same day in the presence of parties available at the time of opening the quotations. Those meeting the technical criteria would only be considered for Stage II i.e. financial bidding.

Please note that dinner at S. No. 2 by Festival Director, DFF will be organized subject to the approval of competent authority.

The Director, Directorate of Film Festival of India reserves the right to reject any or all quotations, in part or full, without assigning any reasons.

Yours faithfully,

**(K. Prashant Kumar)**  
Deputy Director  
T.No.26499352

**ANNEXURE —I**  
**INTERNATIONAL FILM FESTIVAL OF INDIA**  
**Technical Bid — Part I**

Only those parties who qualify on technical grounds would be eligible to advance to financial bid stage i.e. the financial bids of only successful parties would be opened and considered.

<b>Point No.</b>	<b>Details</b>	<b>(To be filled by the Hotel) Mention your option and information</b>
I.	Hosting of dinner by the Hon'ble Minister for Information & Broadcasting in the honour of delegates on 20-11-2015(Tentative) in the evening on the day of inauguration of International Film Festival of India'2015 in one of 5 Star Deluxe Hotel at Goa. Tentatively 750-800 numbers of guests are being invited for the dinner. Guests will be from all the film producing centers of the country as well as foreign delegates from the cine world.	
II.	Hosting of Dinner by Director, DFF in the honour of delegates on 26-11-2015 (tentative) in one of 5 Star Deluxe Hotel at Goa. Tentatively 1000-1050 numbers of guests are likely to be invited in the dinner. Guests will be from all the film producing centers of the country as well as foreign delegates from the cine world.	
<b>III</b>	<b><u>Complimentary facilities</u></b> Complimentary facilities extended by the Hotel during hosting of the above two dinners	
IV	The hotel must have banquet facility for Dinner in honour of delegates for	

	around 1000-1050 number of guests. Sufficient space for frequent movement of guests is essentially required to avoid any inconvenience to the guests. Hotel must have sufficient parking space for parking of 5 shuttle coaches and about 250 other vehicles of the guests to be parked in the available space.	
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

V	Total number of rooms available in your Hotel	
VI	Lobby Size, Parking space and Banquets/open air Banquets facilities available in the	
VII	Banquets/ open air Banquets space size and other facilities.	
VIII	Location and approach to Hotel including the distance from OLG GMC Complex, Panaji, Goa to your Hotel	
IX	Availability of Dinner Hall which can accommodate 1000-1050 persons at a short notice of 7 days.	YES/ NO
X	Whether the Hotel agrees to sign a contract on award of the work	YES/NO

**Name:**  
**Designation:**  
**Name of Hotel:**  
**(Signature of the Hotel Authority with Hotel's stamp)**

**INTERNATIONAL FILM FESTIVAL OF INDIA (IFFI) SECTT**  
**Financial bid - Part II**

**Dinner**

<b>S.NO.</b>	<b>MENU</b>	<b>RATES PER HEAD (Inclusive of all taxes)</b>
<b>1. MIB 's dinner on 20-11-2015</b>	Vegetarian menu	Rs.
	Non-Vegetarian menu	Rs.
<b>2. Festival Director DFF' s dinner</b>	Vegetarian menu	Rs.
	Non-Vegetarian menu	Rs.

**(Note: Two sets of Vegetarian and Non-Vegetarian menus may be provided)**

**Menu, snacks etc. will be decided by I.F.F.I. Sectt.**

**Inclusive of starters Juices/soft drinks / Snacks (Two vegetarian and Two non-vegetarians) and Soups (one veg and one non-vegetarian).**

**Name**

**Designation :**

**Name of Hotel:**

**(Signature of the Hotel Authority with Hotel's stamp)**