

F.No. 36/01/2015-FFD(A)

Dated. 25.02.2015

To

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Subject : Call of quotation for Printing work for National Film Awards,
3rd May 2015

Sir,

This Directorate is required to print various items for the 62nd National Film Award to be held on 3rd May 2015. The list of items to be printed is enclosed as Annexure-I . You are requested to send your quotations for the job as mentioned in the Annexure-I by 19.03.2015 till 3.00 p.m. The bids shall be opened on same day at this Directorate's office at 03.30 p.m.

Samples of various job items may be seen in this Directorate office from 26.02.2015 to 18.03. 2015 on working days from 10.00 a.m. to 5 p.m.

The Annexure-I may also be downloaded from our website www.dff.nic.in.

Yours faithfully,

(Abhe Singh)
Dy. Director (Admn)

DIRECTORATE OF FILM FESTIVALS
(Ministry of Information & Broadcasting)

Annexure – I
Financial Bid

Subject : Printing of various items for 62nd National Film Award for 2014

<u>S.No.</u>	<u>Items</u>	<u>Quantity</u>	<u>Rate/per pc.</u>
1.	Invitation Card (Printing Front & Back with envelope)	2500 no.	
2.	H.MIB Dinner Invitation card with envelope (Printing)	800 no.	
3.	Rosette (with printed sticker of NFA) Golden-60 Silver -150 & two color official-150	360 no.	
4.	Small Rosette (with printed Sticker of NFA) for Guest of Award winners (single color)	750 no.	
5.	Official Sticker (Car Parking Sticker) (including designing) VIP's 200, General 1500 & Official 1000 (minimum quantity)	2700 no.	
6.	Awards Certificate :- mentioned below as (a) & (b)	--	--
a)	130 Certificates with golden embossed logo	130	
b)	130 Citations (with golden embossed logo)	130	
7.	File Folders (for certificate & citation with front & back printing)	130 no.	
	a) Cloth	--	
	b) Paper	--	
10.	NFA Public Screening Schedule Flyers Program Pamphlet. (Printing & designing) A4/b/w	2000 no.	
11.	NFA Public Screening Cards	2000 no.	
12.	Handmade paper Bag printing of 62nd NFA (for kit)	150 no.	
13.	Dada Saheb Phalke Award (Silk Scroll)	01 no.	
14.	Dada Saheb Phalke Award Certificate with folder A-3 Size	01 no.	
15.	Demand Draft Envelope Printing & Designing	150 no.	
	GRAND TOTAL		

Note :

1. The rate quoted should be inclusive of cost of design also.
2. In case of Award Certificates, the cost should include composing matter as per requirement in Hindi and English.

3. Paper quality for each item should be exactly same or superior to the sample of the item available.
4. Rate of items should be quoted exclusive of tax.
5. Except sl.no. 5 & 8 all items should be bilingual.
6. The rates will be compared item wise and not on Grand Total or on complete turnkey proposal .

7. The firm quoting rates should enclose a brief write up about the capabilities/facilities available and previous jobs undertaken alongwith samples in past 3 years. The financial bids of only those firms who have experience of doing similar works shall be opened.
8. The firms should also supply sample papers on which printing will be done on all the 13 items. In case, the sample is inferior to the desired quality, financial bid of the firm will not be opened.
9. Quantity mentioned above is tentative.